

**Jefferson County Board
Committee Minutes
August 5, 2015
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by Jones at 9:00 a.m.
2. **Roll call of Committee Members**
John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.
Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator; Bill Kern, Highway Commissioner; J. Blair Ward, Corporation Counsel; Ryan Scheel, Central Services and Captain Duane Scott.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment** None
6. **Approval of the July 9, 2015 Infrastructure Committee meeting minutes**
Motion by David; Second by Kannard to approve the July 9, 2015 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
None
8. **Discussion and possible action on old highway facility**
Wehmeier said that they are getting appraisals on the old highway facility and also the satellite facilities. No action taken.
9. **Discussion and possible action on Highway Satellite Shops**
Kern provided plans for the satellite shops for the committee to review. The goal is to get bids back and take it to the County Board in September. They are looking into alternative energy sources and will include those options in the bidding process. No action taken.
10. **Discussion and possible action on Task Force Assignments**
Wehmeier explained that the main Task Force assignment is to look at the facilities as a whole for the county. Staff is training on the Facility Dude software at this time and there will be a countywide assessment done. No action taken.
11. **Discussion and possible action on courthouse parking lot repair & improvements**
The following bids were received: Archibault Asphalt Sealing & Striping for crack fill and sealing \$6695; Jefferson Current Electric, Inc. for installation of LED wall packs \$6,993 and Jefferson Current Electric for removal of satellite and light poles \$650.00.

Motion by Kannard; Second by David to go ahead with the parking lot projects, including MIS, not to exceed \$30,000. (Ayes-All) Motion carried.
12. **Discussion and possible action on demolition of property located at 211 E. Washington Street, Jefferson**
Wehmeier explained that they received the final reports and there would be expenses to bring the house up to code. The recommendation is to demolish the building. It was suggested that the house be placed on the Wisconsin Auction website to see if there is any interest in moving it. If there is no interest, the building will be demolished. No action taken.
13. **Central Services Financial Report (June)**
Financial Reports were provided for the committee to review. No action taken.
14. **MIS Financial Report (June)**
Financial Reports were provided for the committee to review. No action taken.

15. Potential items for the Committee's next meeting

- Approval of the August 5, 2015 Infrastructure Committee minutes
- Update on Human Services Capital Projects
- Discussion and possible action on potential alternative projects
- Update on FacilityDude
- Discussion and possible action on bids for Satellite shop

16. Set next meeting date:

- September 2, 2015 at 9:00 a.m. at the Courthouse with tour of Annex Building.

17. Tour of the Sheriff's Training Facility

Captain Scott took the committee on a tour of the training facility.

18. Adjourn

Kelly made a motion to adjourn; Second by Kutz at 10:11 a.m. Ayes – All (Motion Carried)